PIARC International Seminar on Road Infrastructure Management: Current Practice and Development Prospective

CANCUN, MEXICO, 31 MARCH TO 2 APRIL 2014

SECOND ANNOUNCEMENT

Organised in cooperation by:

World Road Association (PIARC)
Mexican Association of Land Transport Engineering (AMIVTAC)
Secretariat of Communications and Transport of Mexico
Mexican Transport Institute
Road Directors Board of Iberia and Latin-America (DIRCAIBEA)
PIARC Programme of International Seminars

The World Road Association (PIARC) is a non-political, non-profit organisation whose mission comprises organising international forums, disseminating best practice and promoting efficient tools for decision making in the road transport field.

As part of its work, since 1999 the Association manages the **PIARC Programme of International Seminars**, which aims at strengthen its presence throughout the world, be more receptive to the needs of developing countries and countries with economies in transition, and make the results of the Association’s work more widely known in those countries.

Technical Committee 4.1: Management of Road Assets

PIARC Technical Committee 4.1 deals with Road Asset Management, and its activities are part of the Association’s efforts directed towards improving the quality and efficiency of road infrastructure through the effective management of assets, in accordance with user expectations and government requirements while adapting to climate change and changing energy scenarios and policies. The work of Technical Committee 4.1 is carried out around the following topics:

- Assessment of budgetary needs for maintenance of road infrastructure.
- Optimisation of maintenance strategies for multiple assets of road networks.
- Balancing of environmental and engineering aspects in management of road networks.

Seminar Objectives

In the last decade, **Road Asset Management** has established itself as a very promising framework for supporting road agencies in achieving goals related to the preservation, development and sustainability of the networks under their responsibility. According to AASHTO, asset management is a strategic and systematic **business process** for operating, maintaining, upgrading and expanding physical assets effectively throughout their lifecycle.

The objective of this **PIARC International Seminar on Road Infrastructure Management: Current Practice and Development Prospective** is twofold. On one hand, contributing to the dissemination of the knowledge and experience generated in the last years with regard to asset management. On the other hand, to provide a forum for seminar delegates and members of PIARC Technical Committee 4.1 to discuss road management best practices as well as the applicability of asset management in developing countries and countries with economies in transition. Taking the above into consideration, this seminar will be the first in its class to be held in Latin America.
Who should attend
The PIARC International Seminar on Road Infrastructure Management: Current Practice and Development Prospective is intended for officials of government agencies or managers of private operators responsible for the maintenance and development of road networks; for technical staff involved in planning, programming, executing and overseeing road works; for university professors, researchers and engineering students interested in further exploring the topic of road management and for specialists in other knowledge areas participating in the planning stage of road infrastructure projects.

Seminar Location and Dates
The city of Cancun, Mexico, has been selected as the seminar location. It is an ideal place for holding this kind of events given the infrastructure and connectivity available, as well as its great tourism attractiveness. The seminar will take place from 31 March to 2 April 2014.

Format and Languages
The seminar will consist of various thematic sessions where the topics included in the technical programme (see next paragraph) will be addressed. These sessions have been planned for the first two days of the seminar. Each session will include a number of presentations by members of Technical Committee 4.1 as well as by Latin-American experts and experts from other countries around the world. At the end of the sessions, a roundtable for discussing the different topics covered in the presentations will be carried out. During the third day, a field visit to road works in the Cancun International Airport will take place, followed by the official diner.

Languages of the seminar will be Spanish and English with simultaneous translation available for both.
Technical Programme

Seminar contents will be organised according to the following technical programme:

<table>
<thead>
<tr>
<th>Sunday, 30 March</th>
<th>Monday, 31 March</th>
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</thead>
<tbody>
<tr>
<td>14:00 – 20:00 Registration</td>
<td>08:00 – 09:00 Registration</td>
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<tr>
<td></td>
<td>09:00 – 09:30 Opening Ceremony</td>
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<tr>
<td>Session 1: Conceptual issues and state of the practice of the Road Asset Management framework. Chair: Gerardo Flintsch (USA)</td>
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<tr>
<td>09:30 – 09:40 Introduction. Session Chair</td>
<td>09:00 – 09:30 Opening Ceremony</td>
</tr>
<tr>
<td>09:40 – 10:10 The importance of strategic management for the preparation of future road infrastructure portfolio. Hamid Zarghampour (Sweden)</td>
<td>09:00 – 09:30 Opening Ceremony</td>
</tr>
<tr>
<td>10:10 – 10:40 Current practice in Road Infrastructure Management for the federal toll-free network in Mexico. Salvador Pou (Mexico)</td>
<td>09:30 – 11:00 Coffee break</td>
</tr>
<tr>
<td>10:40 – 11:00 Coffee break</td>
<td>11:00 – 11:30 A master’s degree on Road Asset Management. Paul Garnica (Mexico)</td>
</tr>
<tr>
<td>11:30 – 12:00 Vision of the Inter-American Development Bank (IDB) on Road Asset Management</td>
<td>12:00 – 13:00 Roundtable</td>
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<tr>
<td>12:00 – 13:00 Roundtable</td>
<td>13:00 – 14:30 Lunch</td>
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<tr>
<td>13:00 – 14:30 Lunch</td>
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<tr>
<td>Session 2: Level of service definition and measurement. Chair: Francisco Criado (Spain)</td>
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<tr>
<td>14:30 – 14:40 Introduction. Session Chair</td>
<td></td>
</tr>
<tr>
<td>14:40 – 15:10 What is Asset Management delivering for the road user - An international perspective. John Statton (Australia)</td>
<td>15:00 – 16:00 Coffee break</td>
</tr>
<tr>
<td>15:10 – 15:40 Rehabilitation and Maintenance Contracts. Fernando Novoa &amp; Roberto Vilaltella (Argentina)</td>
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<tr>
<td>15:40 – 16:00 Coffee break</td>
<td></td>
</tr>
<tr>
<td>16:00 – 16:30 Strategic road asset management. Thomas Linder (Germany)</td>
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<tr>
<td>16:30 – 17:00 Experiences from the management contract by service levels for the Atlacomulco-Maravatio motorway. Fernando Chong (Mexico)</td>
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<tr>
<td>17:00 – 18:00 Roundtable</td>
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<tr>
<td>19:00 – 20:00 Welcome cocktail</td>
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</table>
**Tuesday, 1st April**

Session 3: Resource distribution across the various asset classes. *Chair: Alfred Weninger-Vycudil (Austria)*

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>09:30 – 09:40</td>
<td>Introduction. <em>Session Chair</em></td>
</tr>
<tr>
<td>09:40 – 10:10</td>
<td>Optimisation of maintenance strategies for multiple assets of the road network - UK experience. <em>Sam Beamish (UK)</em></td>
</tr>
<tr>
<td>10:10 – 10:40</td>
<td>Road Asset Management for road concessions in Chile</td>
</tr>
<tr>
<td>10:40 – 11:00</td>
<td>Coffee break</td>
</tr>
<tr>
<td>11:00 – 11:30</td>
<td>Maintenance management in restrictive times: actions taken in Spain. <em>Vicente Vilanova (Spain)</em></td>
</tr>
<tr>
<td>11:30 – 12:00</td>
<td>Condition related distribution key for asset maintenance funds – Experiences from Germany and Poland. <em>Slawomir Heller (Poland)</em></td>
</tr>
<tr>
<td>12:00 – 13:00</td>
<td>Roundtable</td>
</tr>
<tr>
<td>13:00 – 14:30</td>
<td>Lunch</td>
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</table>

Session 4: Examples of good practice in the implementation of Asset Management by local/regional agencies and private operators. *Chair: Carlos Ruiz-Trevizán (Chile)*

<table>
<thead>
<tr>
<th>Time</th>
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<tbody>
<tr>
<td>14:30 – 14:40</td>
<td>Introduction. <em>Session Chair</em></td>
</tr>
<tr>
<td>14:40 – 15:10</td>
<td>Lessons learned from the implementation of road management systems in the state of Michoacán. <em>Luis Enrique Mendoza Puga (Mexico)</em></td>
</tr>
<tr>
<td>15:10 – 15:40</td>
<td>Current approach in managing the UK road asset. <em>Alan Taggart (UK)</em></td>
</tr>
<tr>
<td>15:40 – 16:00</td>
<td>Coffee break</td>
</tr>
<tr>
<td>16:00 – 16:30</td>
<td>Asset management in maintenance contracts for road networks in Chile. <em>Mario Anguita, Ernesto Barrera and Oscar Garrido (Chile)</em></td>
</tr>
<tr>
<td>16:30 – 17:00</td>
<td>An Austrian approach for motorways Asset Management. <em>Gerhard Eberl (Austria)</em></td>
</tr>
<tr>
<td>17:00 – 18:00</td>
<td>Roundtable</td>
</tr>
<tr>
<td>18:00 – 18:30</td>
<td>Closing ceremony</td>
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</table>

**Official events**

The technical programme of the seminar will be supplemented by a technical visit to road works in the Cancun International Airport and by the official dinner, which will take place during a show about the history of Mexico in the Xcaret Eco-Archaeological Park. The above activities are scheduled for Wednesday 2 April according to the following schedule.

**Wednesday, 2 April**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>09:00 – 13:00</td>
<td>Technical visit to road Works in the Cancun International Airport</td>
</tr>
<tr>
<td>16:00 – 22:00</td>
<td>Visit to the Xcaret park and official dinner</td>
</tr>
</tbody>
</table>
Accommodation

Venue hotel
The venue for the PIARC International Seminar on Road Infrastructure Management: Current Practice and Development Prospective will be the Grand Park Royal Cancun Caribe Hotel, which is approximately 16 km far from the Cancun International Airport and is located at the following address:

Boulevard Kukulkán, km 10.5
Zona Hotelera
Cancun, Q.R., Mexico
Postcode: 77500

Booking
In order to accommodate the seminar delegates, a group reservation has been made using the reference SEMINARIO INTERNACIONAL PIARC. Those interested in staying at the venue hotel should contact directly the hotel to make their bookings, using the above reference and either of the following means:

Internet:
Web page for booking: https://www.cloudregistro.com/piarc-hotelen/

Email:
- Gina de la Rosa (reservationscc@park-royalhotels.com)
- Patsy Oxte Cen (reservationscc1@park-royalhotels.com)
Phone:
- (+52-998) 848-7800

Rates and included services
- MNX 1,560.00 (approximately US 120.00) per person in a double room.
- MXN 2,160.00 (approximately US 165.00) per person in a single room.

These rates are all-inclusive and comprise the following:
- Buffet breakfast, lunch and dinner.
- Unlimited beverages from 11:00 a.m. to 01:00 h
- One night accommodation in the selected room.
- Taxes and gratuities.

Those wishing to stay at the venue hotel should book as soon as possible since the number of available rooms for the group is restricted and requests will be handled on a first come first served basis.

Those choosing to stay at a different hotel will only have access to technical sessions, coffee breaks and the welcome cocktail. If you will not be staying at the venue hotel, but you want to have lunch there you shall pay a MXN 600.00 rate, which will allow you to enjoy the buffet and three beverages.

If you need more information about other accommodation options in Cancun please contact roberto.salazar.glez@gmail.com.

Transportation from/to Cancun International Airport
A wide range of transportation services, mainly shuttles and taxis, are available to make the transfer from the Cancun International Airport to the Cancun Hotel Zone, in both directions.

In the case of shuttles, fares vary from USD 8.00 to USD 10.00 per passenger, while the range for taxis fares is USD 50.00 – USD 60.00

Alternatively, “AP Congresos y Convenciones”, the firm supporting the organising committee, offers an airport – venue hotel – airport transfer service under the following modes:
- Shared transfer: USD 35.00 + VAT (value added tax, 16 %) per passenger, round trip.
- Private transfer: USD 65.00 + VAT per vehicle (8 passenger people-carrier), single trip.

Contact information for booking the above service is:

- Andrea Aburto
  MARITUR
  Phone: (+52-998) 892-8929, ext. 15
  Email: andreaaburto@maritur.com

- Roberto Salazar
  AP Convenciones
  Phone: (+52-55) 4745-9355
  Mobile: (+52-55) 3012-7092
  Email: roberto.salazar.glez@gmail.com

The above airport – venue hotel – airport transfer service can also be booked through the AMIVTAC website (www.amivtac.org).

Programme for companions
AP Convenciones y Congresos offers the following tour options for those accompanying seminar participants:

1. **Tulum.** Three options are provided for visiting the archaeological site of this ancient Mayan walled city: a) “Tulum – Xel-Há all-inclusive”, which comprises a visit to the Xel-Há ecological park; b) “Tulum Xtreme”. In addition to touring the Tulum ruins this tour includes a visit to Chamuyil in which rappelling down a cave is planned among other activities; c) “Tulum Express”, a half-day basic tour of the archaeological site. Cost ranges from USD 75.00 to USD 170.00 plus VAT.

2. **Xenotes.** A tour of four types of cenotes (vertical caves or sinkholes) where a series of activities are planned (kayaking, rappelling, snorkelling, zip-lining and inner tubing). This option includes lunch and activities in the cenotes, starts at 9:00 h and ends at 18:00 h. Costs: adults, USD 109, children, USD 54.50 (plus VAT).

3. **Shopping tour.** Visit to the Mayan Museum, the Plaza Isla shopping centre and the Luxury Avenue. Cost: from USD 40.00 to USD 45.00 plus VAT.
For more information regarding the above options please check Annex 1. Those interested should book directly with the service provider, using the same contact information as provided for booking the transfer service between the venue hotel and the airport. Tour booking can also be made through AMIVTAC web site (www.amivtac.org).

General information about Mexico

Official currency
The official currency of Mexico is the Mexican peso (symbol: $, code: MXN), which approximate exchange rates with US dollar and euro are respectively MXN 13.00 and MXN 18.00. In Cancun, as in the rest of the country, pesos are the common currency; however, United States dollars are also accepted by many merchants, though at exchange rates usually less favourable than bank rates.

Credit cards
International credit cards, mostly Visa, MasterCard and American Express, are accepted by the majority of merchants throughout Mexico.

Gratuities
The average gratuity per restaurant service is 10 to 15 %, and one to two US dollars per suitcase carried. Check your bill before tendering a gratuity since it might be already included.

Time zones
Mexico has three time zones: UTC-06:00 for south-eastern and central Mexico, UTC-07:00 for the states of Baja California Sur, Nayarit, Sonora and Sinaloa and UTC-08:00 for Baja California. Cancun is located in the state of Quintana Roo, for which time zone is UTC-06:00. Daylight Savings Time starts on April’s first Sunday (i.e., the first Sunday following the seminar’s week) and ends the last Sunday of October.
Power Supply
Standard power supply is 110 V all over the country. Usually, hotels offer converters for 220 V devices. Polarised or three-pin plugs cannot be connected in some power outlets. In general, bringing your own adaptor is advisable though they are normally available in hotel shops or specialised stores.

Climate
The climate in Cancun is tropical and humid with sunny days all year. Temperature ranges from 20 to 30 °C (68 °F to 86 °F) in the October-March period, and from 22 °C to 33 °C (75 to 91 °F) in April-September. To obtain updated weather information see the following Internet site:
http://uk.weather.com/weather/today/MXQR0138:1:MX

Visas
Listings of countries whose citizens are either required or not required to hold a visa for entering Mexico can be looked up at the Internet site of the federal government National Immigration Institute:

- Countries for which a visa is required:

- Countries for which a visa is not required:

To apply for a visa to enter the country, go to the nearest Mexican consulate. In any event, the organising committee would send the applicant an invitation letter to attend the seminar.

Registration fees
The following fees apply for registering to the PIARC International Seminar on Road Infrastructure Management: Current Practice and Development Prospective:

- Participants from countries with a GNI per capita greater than USD 3,975.00:
  - Non PIARC members: USD 385.00 (MXN 5,000.00)
  - PIARC members: USD 290.00 (MXN 3,770.00)

- Participants from countries with a GNI per capita less than or equal to USD 3,975.00 and students:
  - Non PIARC members: USD 290.00 (MXN 3,700.00)
  - PIARC members: USD 200.00 (MXN 2,600.00)
The above fees include the 16% Value Added Tax (VAT).

Participants from PIARC General Secretariat, the chair and secretaries of Technical Committee 4.1, as well as seminar speakers and session chairs will be exempted from paying the registration fee.

Payment of the registration fee can be done through a bank deposit or transfer using the following information as appropriate for national or international deposits.

<table>
<thead>
<tr>
<th>NATIONAL</th>
<th>INTERNATIONAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beneficiary: Asociación Mexicana de Ingeniería</td>
<td>Correspondent bank: JP Morgan Chase</td>
</tr>
<tr>
<td>de Vías Terrestres, A.C.</td>
<td>City: New York</td>
</tr>
<tr>
<td>Bank: Banco Santander, S.A.</td>
<td>SWIFT/ABA code: 21000021</td>
</tr>
<tr>
<td>Account: 65502258793</td>
<td>Beneficiary Bank: Banco Santander, S.A.</td>
</tr>
<tr>
<td>Clabe*: 014180655022587930</td>
<td>Account: 400047144</td>
</tr>
<tr>
<td>Bank branch: 0332 Homero</td>
<td>Clabe*: BMSXMXMM</td>
</tr>
</tbody>
</table>

* “Clabe” is a unique identification code for Mexican bank accounts.

To complete registration the form in Annex 2 must be filled in and sent by email to amivtac@prodigy.net.mx, together with a proof of payment for the corresponding fee. The registration form can also be filled electronically at the following web site:


Registration and payment can also be done at the seminar venue from 30 March 2014.

PIARC special fund

PIARC has a Special Fund, which can cover up to 100% of travel expenses or up to 100% of accommodation expenses for delegates from developing countries or countries with economies in transition. This fund may be used by one participant from each PIARC member country, subject to approval by PIARC first delegate. Applications for the special fund should be sent to PIARC General Secretariat, email: info@piarc.org.
## Organising Committee

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oscar de Buen</td>
<td>President of PIARC</td>
</tr>
<tr>
<td>Luis Rojas</td>
<td>National President of AMIVTAC</td>
</tr>
<tr>
<td>Clemente Poon</td>
<td>Representative of Mexico to DIRCAIBEA</td>
</tr>
<tr>
<td>Alejandro Fernandez</td>
<td>Director General of the Seminar</td>
</tr>
<tr>
<td>Jose Manuel Osio</td>
<td>General Coordinator</td>
</tr>
<tr>
<td>Veronica Flores</td>
<td>Logistics Coordinator</td>
</tr>
<tr>
<td>Ricardo Solorio</td>
<td>Scientific Coordinator</td>
</tr>
<tr>
<td>Carlos Correa</td>
<td>Finance Coordinator</td>
</tr>
<tr>
<td>Gabriela Ramirez</td>
<td>Registration</td>
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<tr>
<td>Miguel Sánchez</td>
<td>Promotion Coordinator</td>
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</tbody>
</table>

## Scientific Committee

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roberto Aguerrebere</td>
<td>PIARC First Delegate of Mexico</td>
</tr>
<tr>
<td>Ricardo Solorio</td>
<td>Spanish-speaking Secretary, Technical Committee 4.1</td>
</tr>
<tr>
<td>Carlos Ruiz</td>
<td>Director of the Latin-American Working Group, Technical Committee 4.1</td>
</tr>
</tbody>
</table>
Annex 1. Tours of the programme for companions

Tulum Tours
Tulum is an ancient Mayan walled city located on the top of a cliff, from which a spectacular view of the Caribbean Sea turquoise waters can be enjoyed. Three tour options are offered to visit this city, as described below.

Tulum - Xel-Há all-inclusive
Besides a tour of Tulum that includes the Templo de los frescos (Temple of the Frescoes), the Templo del dios descendente (Temple of the Descending God) and El Castillo (The Castle), this option comprises a visit to the Xel-Há ecological park, which is made up of a set of small inlets, lagoons, cenotes and caves where the sea mixes with fresh waters from springs and underground rivers. From this, Xel-há has earned the designation of the world’s largest aquarium.

*Tulum – Xel-Há all-inclusive* is a full day tour available all days of the week with hours from 7:30 to 19:00 h.

**Included services**
- Shared transportation in vehicles with air conditioning.
- Tulum admission ticket and guided tour.
- Xel-Há all-inclusive admission ticket, which includes lunch in any of the park restaurants.
- Beverages.
- Towel, locker and snorkeling equipment (a USD 25.00 deposit is required).

**Cost**
- USD 170 plus 16 % Value Added Tax (VAT).

**Additional information**
- Authorities of the archaeological site charge a special tax for the use of video cameras.
- The use of a biodegradable sunscreen is mandatory.
**Tulum Xtreme**

A perfect combination of culture and adventure in which we will take you to visit the magnificent ruins of Tulum, as well as Chamuyil and its impressive underground river. Afterwards, you will enjoy a delicious buffet with food from the region, served under a typical *palapa* surrounded by the sounds of nature. The tour will continue with the most exciting zip-line circuits in the Riviera Maya and, finally, we will rappel down the depths of a cavern.

*Tulum Xtreme* is also a full day tour, and is available all days of the week with hours from 7:30 to 17:30

**Included services**
- Shared transportation in vehicles with air conditioning.
- Tulum guided tour.
- Zip-lines, rappel and equipment for extreme activities.
- Lunch and soft drinks.

**Cost**
- USD 140.00 plus 16% Value Added Tax (VAT).

**Additional information**
- Wear shoes (not sandals) and comfortable clothing. Bring a t-shirt, swimsuit, hat, sunglasses, towel, sunscreen, biodegradable mosquito repellent and a change of clothes.
- Bring cash for gratuities and souvenirs.
- Not recommended for people with heart, back, physical or motor problems, nor for pregnant women.

**Tulum express**

A Half Day tour (7:35h to 15:00 h) available on Tuesday, Thursday and Saturday.

It consists of a tour of the archaeological site of Tulum, including the main temple or *El Castillo* (The Castle), the *Templo del dios descendente* (Temple of the Descending God) and the *Templo de los frescos* (Temple of the Frescoes). It is perfect for those who want to get introduced to the Mayan culture while enjoying one of the best views of the Mexican part of the Caribbean Sea.
Included services
• Shared transportation in vehicles with air conditioning.
• Tulum guided tour.
• Refreshing drink on board the vehicle.

Cost
• USD 75.00 plus 16 % Value Added Tax (VAT).

Additional information
• Authorities of the archaeological site charge a special tax for the use of video cameras.

Xenotes
Xenotes is a tour in which four different types of cenotes will be discovered within a natural setting, an oasis in the middle of the jungle where nature is experienced at its best. A different activity will be carried out in each cenote (kayaking, rappelling, snorkeling, zip-lining and inner-tubing), enjoying an environment of fun that allow visitors to learn about respect for the land once trod by the ancient Maya and about the legends and mysticism of the legendary guardians of the jungle.

Schedule

09:00 h  Departure from hotel to Xenote.
09:40 h  Arrival to Xenote.

10:00 h  Beginning of activities.

13:00 h  Picnic style lunch.

16:00 h  Departure from Xenote to hotel.

18:00 h  Estimated time of arrival to hotel.

**Included services**

- Round trip hotel – Xenote – hotel.
- Welcome coffee, chocolate and sweet bread service.
- Non-alcoholic beverages (water and soft drinks) and seasonal fruits during the trip.
- Glam Picnic Lunch: a fresh selection including julienne soup and a premium quality cold meat and cheese bar accompanied with a variety of rustic bread, salads and toppings for preparing your own dishes. Water, coffee, wine and beer to choose from.
- Activities: kayaking, rappelling, snorkeling, zip-lining and inner-tubing.
- Equipment for activities: life jacket, kayak, rappelling and snorkeling equipment, inner-tube, bathrooms, locker room and towel.
- A representative of AP Convenciones and DMC accompanying the group.

**Cost**

- Adults: USD 109.00.
- Children (height from 1.00 to 1.40 m): USD 54.50

Cost does not include taxes (16 % VAT) or gratuities and is subject to change without notice. The tour is available from Monday to Saturday.

**Additional information**

- Wear comfortable clothing (shorts and t-shirt), tennis shoes for water, swimsuit, towel and biodegradable sunscreen.
- Use of life jacket is required for water activities.
- Capacity of each vehicle is 18 passengers. The total capacity of the tour is 150 people.
- To get the children’s rate, age of children should be demonstrated through an official identification.
Restrictions

- Entrance is not allowed for children less than 6 years.
- Tour not recommended for people with heart or lung disease, asthma, back problems, diabetes or hypertension, nor for pregnant.
- Children should always be accompanied by an adult.

Shopping tour

The tour will start visiting the Mayan Museum, which preserves one of the most significant archaeological collections of the Mayan culture in the country. Not only does it includes the most relevant pieces of the state of Quintana Roo, but also a selection of emblematic pieces from the sites of Palenque, Chichen Itza and Comalcalco among other represented sites. We will continue the tour with a visit to Plaza La Isla – the newest shopping mall in town-, located next to the Nichupte lagoon, which features a range of shops such as Louis Vuitton, Coach, Zara, Nine West, Tous, Diesel, Envy, Guess, Nautica, Massimo Dutti, Hugo Boss, United Colors of Benetton, Colombian Emeralds and Diamonds International. Plaza la Isla also features shops offering our Mexican crafts and small restaurants on the pier with a beautiful view of the lagoon. Of course, the tour would not be complete without going to Luxury Avenue, where we will be able to do our last shopping of the day in designer shops as renowned as Gucci, Tous, Carolina Herrera, Cartier, Purificacion Garcia, Pineda Covalin, Long Champ, Paul & Shark, Fendi, Swatch, Burberry, Monte Blanc, Swarousky, Ultrafemme, Adolfo Dominguez, Tommy Bahama, Mango, BCBG, etc.
Once your shopping is done and before going back to the hotel, you will have the opportunity to have lunch at La Distilería restaurant, located in the hotel zone, or at any other restaurant of your choice in this area.

**Suggested schedule**

- **11:00 h**  Departure from hotel.
- **17:00 h**  Return to hotel.

**Included services**

- Entrance to the Mayan Museum.
- Private guide during the visit to the museum.
- Round-trip transportation.
- Soft drinks on board the vehicle (2 per person).
- A representative of AP Convenciones and DMC accompanying the group.

**Cost**

- USD 40.00 per person considering a minimum of 35 people going in a bus for 40 people.
- USD 45.00 per person considering a vehicle for 10 people.

The above prices do not include:

- Optional lunch with the suggested menu and beverages ordered at the restaurant.
- Taxes (16 % VAT).
- Gratuities for waiters and for personnel accompanying the group.

**Additional information**

- Duration of the shopping tour is 6 h.
- Having lunch in La Destilería restaurant is recommended (maximum capacity: 260 people; open from 14:00) –see suggested menu.
- The group can also be taken to any other restaurant of your preference in the hotel zone.
Annex 2. Registration form
REGISTRATION FORM

Personal information

First name: ___________________________ Last name: ___________________________
Organisation: ________________________________________________________________
Address: ________________________________________________________________
City: __________________________ State/Province: ___________________________
Country: ___________________________________________ Postcode: ________________
Taxpayer ID (if you need an invoice): ________________________________________
Phone: __________________________ Email: ________________________________

Registration fee (please check)

- Participants from countries with a GNI per capita greater than USD 3,975.00
  Non PIARC members: USD 385.00 (MXN 5,000.00) ☐
  PIARC members: USD 290.00 (MXN 3,770.00) ☐
- Participants from countries with a GNI per capita less than or equal to USD 3,975.00; students
  Non PIARC members: USD 290.00 (MXN 3,700.00) ☐
  PIARC members: USD 200.00 (MXN 2,600.00) ☐
- Exempted (participants from PIARC General Secretariat, chair and secretaries of TC 4.1, speakers and session chairs)
  PIARC membership number: ____________________________

Method of payment (please check): Deposit ☐ Transfer ☐ On site ☐

Information for bank deposit or transfer

NATIONAL
Beneficiary: Asociación Mexicana de Ingeniería de Vías Terrestres, A.C.
Bank: Banco Santander, S.A.
Account: 65502258793
Clabe*: 014180655022587930
Bank branch: 0332 Homero

INTERNATIONAL
Correspondent bank: JP Morgan Chase
City: New York
SWIFT/ABA code: 21000021
Beneficiary Bank: Banco Santander, S.A.
Account: 400047144
Clabe*: BMSMXMMM
Final Beneficiary: Asociación Mexicana de Ingeniería de Vías Terrestres, A.C.
Account: 82500490417
Clabe: 014180825004904170

* “Clabe” is a unique code for Mexican bank accounts.

Once completed, send this form to amivtac@prodigy.net.mx, enclosing proof of payment.