# Answer template

# to the call for proposal on PIARC Special Project “Overweight vehicles impacts on road infrastructure and safety”

***Deadline for submission of proposals: January 24th, 2020***

**Executive Summary** [maximum 1 page]

**Table of contents** [The proposal should be developed based on this table of content. The 7 first points of this table of contents, including the executive summary, should be developed in a maximum of 20 pages. The whole document, including the appendices, should have a maximum of 50 pages. However, formats and/or layouts different to this Word file are welcome]

Executive Summary (maximum 1 page)

**1. Introduction to the tenderer organization/company** (maximum 2 pages, appendixes can be added).

**2. Understanding the Overweight vehicles impacts on road infrastructure and safety Special Project requirements**: project background, scope and objectives (maximum 1 page).

**3. Proposed methodology and approach**:

1. How will the study collect international information regarding weight limits, overweight vehicles and the impact of overweight vehicles?
2. How will the study collect world-wide successful and unsuccessful practices, policies and case studies regarding weight limits and overweight vehicles?
3. How will the study identify the impact of overweight vehicles on pavements (different types), bridges and structures, road safety?
4. How will the study analyze the information collected and how recommendations and conclusions will be formulated?
5. How will the study be structured in order to ensure a clear presentation and to show the challenges and opportunities of overweight vehicles?
6. How the study will analyze a business model from road administration and freight industry perspectives?
7. How the study will take into account LMIC reality to provide specific recommendations to them regarding weight limits and overweight vehicles?
8. What will be the study milestones in terms of deliverables? What will be the approach for monitoring the progress and to include the inputs from the Project Oversight Team (POT)? It is recommended to organize monthly videoconference, and to share with the POT regularly intermediate deliverables asking for feedback.
9. How the management of the project will be organized including quality assurance and quality control without taking significant resources from the project.

**4. Key areas**:

- Data collection

- Consideration of LMIC realities, needs, challenges and opportunities.

**5. Work schedule** (please provide a definition of tasks and deliverables in a time frame).

**6. Budget:**

- Proposed budget for PIARC.

- Potential additional budget leveraged from other organisms.

- Working time included in the budget for different contributors of the proposed team.

- Presentation option in PIARC Council meeting: physical and virtual participation.

- Proposed schedule of invoicing and link to deliverables.

**7. Proposed experts, organization of the team and international network** (maximum a half page by individual, including their experience in the road sector, in the weight legal limits or overweight vehicles enforcement sector, their international experience and their experience in LMIC, longer CVs and additional information can be added at the appendices of the proposal).

**8. Appendices**

*Reminder:* the 7 first points, including the executive summary, should develop in a maximum of 20 pages. The whole document should have a maximum of 50 pages including the appendices.