

**PROJECT P3**

**The PIARC Programme of International Seminars**

**Roads, Transport and Development**



**PIARC Technical Committee C3**

**Technological Exchange and Development**

September 2000

## Background

The new PIARC Strategic Plan places great emphasis on the need to meet the requirements of all of its members including the 60% of members in countries with a GNP less than USD 3,100 per capita.

These countries are least able to afford the costs of representation on Technical Committees and are therefore unable to ensure that the PIARC work programme fairly reflects the problems and issues which are most important to them.

At the XX1st World Road Congress in Kuala Lumpur, PIARC agreed that all Technical Committees should arrange two meetings in developing or emerging countries and that a relevant seminar should be held in conjunction with those two meetings before the XXIIInd World Road Congress in Durban in 2003.

PIARC also agreed that Technical Committee C3-Technological Exchanges and Development, should be made responsible for co-ordinating the implementation of this ambitious seminar programme.

This document should be read in conjunction with the earlier (1999) PIARC document "Recommendations for planning and carrying out PIARC Seminars" which is available on the PIARC website.

## Seminar Programme

The PIARC agreement to run 40 international seminars before October 2003 is a very challenging and ambitious initiative. It may also be seen as a major opportunity to upgrade the worldwide image of PIARC and to increase awareness of PIARC throughout the international community of road and road transport professionals. Hopefully, it will also help to demonstrate to those involved more broadly in national development the underlying importance of access and mobility.

The seminar programme will be known in English as:-

### **"The PIARC Programme of International Seminars - Roads, Transport and Development"**

and in French as:-

### **"Programmes AIPCR de Séminaires internationaux - Routes, Transport et Développement"**

All advertising of the Seminar Programme must include the full PIARC logo so that the full PIARC title of 'World Road Association' is evident in both languages.

The programme will be designed to study a wide range of road related issues and problems of particular concern to developing and emerging nations. The overall objective of the programme will be to:-

"Ensure that the road and road transport related needs of all PIARC member countries are widely recognised so that outstanding issues and problems can be addressed and tackled. Progress may be achieved through the exchange of experiences, the transfer of technology, the work programmes of technical committees and the identification of research to fill the remaining gaps in knowledge."

It is expected that many of the PIARC seminars will be integrated with complementary events arranged by others. The combined duration of Technical Committee meeting and Seminar should not exceed one working week.

A proposed seminar will be accepted into the programme and allocated a number in the series if the following criteria are met:-

- a) The seminar is sponsored as part of the work programme of one or more PIARC Technical Committees and must be held alongside a meeting of the Technical Committee to which host country representatives will be invited.
- b) The host country must have a GNP per capita of less than US\$10,000 and at least 50% of all seminars must be in countries with GNP per capita less than US\$3,100. Countries with GNP per capita less than US\$ 3,100 are also those countries eligible to take advantage of the PIARC Special Fund and are listed in Annex A.
- c) If the host is a PIARC member country then the seminar must have the active support of the PIARC First Delegate.
- d) If the host is not presently a PIARC member then an invitation is required from a government representative at a senior level eg Road Director, Minister of Transport.
- e) The host country must be prepared to appoint an organising committee to look after local arrangements and liaise with the sponsoring Technical Committee(s).
- f) The host country and the topic of the seminar must be approved by the P3 Project Co-ordinator. It is the responsibility of the P3 Project Co-ordinator to ensure that the overall programme fairly represents a broad range of subjects and the interests of different geographical regions and language groups.
- g) Seminars will be presented as international or regional events. Participation in a seminar must be open to delegates from all countries and effective simultaneous translation must be provided at least for English and French languages.
- h) The PIARC sponsoring committee agree to establish a satisfactory mechanism for assessing the 'performance' of the seminar in being useful to the intended participants and satisfying any other objectives.
- i) The quality of the seminars is paramount. All seminars must be designed to reflect favourably on both PIARC and the host country. It is better to miss the target of 40 seminars than to run a seminar of poor quality.

The seminar itself will be arranged such that:-

- a) The precise format of the seminar/workshop is flexible but at least 40% of the time will be dedicated to discussion and participation and not more than 60% of time allocated to formal presentation.
- b) At least 50% of presenters should be from outside the host country.
- c) At least half an hour will be set aside for a presentation about PIARC.

- d) The organisers will ensure that the seminar permits the identification of (a) 3 major points or issues to be submitted for consideration by the XXII World Road Congress in Durban and for possible inclusion in work plans, (b) up to 3 research topics to be presented to PIARC for endorsement and (c) where appropriate any other suggestions for improvements to the Strategic Plan.
- e) Wherever appropriate the attendance at seminars should not be limited to highway engineers. Delegates and speakers from other disciplines should be welcomed in order to give the broadest possible perspective on any seminar topic.
- f) The organisers will prepare a short summary of the Seminar in French and English. The maximum length of the summary in one language should be 15 pages including figures. This should include a brief evaluation of the seminar and the extent to which it had achieved its objectives. The summary will be published by PIARC and funded from the publications budget.

### Funding

Each approved seminar will be allocated a sum of US\$ 8,000 to contribute to the costs of the seminar. Other costs will be met by the organisers from other sponsors, delegate fees or host country resources. Expenditures eligible for the use of PIARC seminar funds are summarised in Annex B but social events will not be eligible.

Additionally one delegate from each country with GNP per capita less than US\$3,100 will be entitled to support from the PIARC Special Fund up to 100% of travel expenses or up to 100% of accommodation expenses. Rules relating to the use of the Special Fund are available in the PIARC Blue Guide.

It is quite acceptable for the seminar to be supported by non-commercial sponsors. Sponsorship by commercial organisations is not permitted for the seminar itself but would be acceptable for separate social events associated with the seminar.

Careful consideration should be given to the choice of venue. Comfortable but not luxurious venues outside capital cities can often provide excellent facilities at more modest prices and also make it easier to maintain the involvement of delegates throughout the period without the conflicts offered by proximity to capital city social attractions and head offices.

Requests for the release of PIARC Seminar funds should be made to Colin Ellis, the P3 Project Co-ordinator (c-ellis@dfid.gov.uk) and copied to PIARC HQ (piarc@wanadoo.fr). Each request should be accompanied by a budget statement showing the expected use of PIARC funds and the use of funds from other sources including fees from delegates and contributions from the host country. To ensure that the overall programme is balanced and fairly represents the expectations of all PIARC member countries Technical Committees are requested to inform Colin Ellis of any seminar plans as early as possible.

Responsibility for steering the whole programme is the responsibility of Committee C3 who will receive regular updates of progress from Colin Ellis as P3 Project Co-ordinator.

### Topics

Topics will be wide ranging and cover the full spectrum of PIARC Technical Committee activities. Priority topics are expected to include secondary and feeder

roads. Rural development, integrated urban transport, pollution, research, freight transport, maintenance management, private sector involvement and road safety.

**ANNEX A****Countries eligible for the PIARC Special Fund - Year 2000**

(i.e. GNP per capita less than US\$ 3,100 in 1997 - source : World Bank 1999)

Country	Per Capita GNP (USD)	PIARC Member
Albania	750	
Algeria	1490	Y
Angola	340	
Armenia	530	
Azerbaijan	510	
Bangladesh	270	Y
Belarus	2150	
Benin	380	Y
Bhutan		
Bolivia	950	Y
Botswana		
Bulgaria	1140	Y
Burkina Faso	240	Y
Burundi	180	
Cambodia	300	
Cameroon	650	Y
Cape Verde		Y
Central African Rep.	320	
Chad	240	Y
China	860	Y
Colombia	2280	Y
Congo, Dem. Rep.	110	Y
Congo, Rep.	660	Y
Costa Rica	2640	Y
Cuba		Y
Djibouti		
Dominica	1670	
Ecuador	1590	Y
Egypt	1180	Y
El Salvador	1810	
Eritrea		
Estonia	3330	Y
Ethiopia	110	
Fiji		
Gabon		
Gambia		
Georgia	840	
Ghana	370	
Guatemala	1500	Y
Guinea	570	Y
Guinea-Bissau	240	
Gyana		
Haiti	330	
Honduras	700	Y
India	390	Y
Indonesia	1110	Y
Iraq		

Ivory Coast	690	Y
Jamaica	1560	
Jordan	1570	
Kazakhstan	1340	
Kenya	330	Y
Kyrgyzstan	440	
Laos	400	
Latvia	2430	Y
Lesotho	670	
Lithuania	2230	Y
Macedonia	1090	
Madagascar	250	Y
Malawi	220	
Maldives		
Mali	260	
Mauritania	450	
Moldova	540	
Mongolia	390	Y
Morocco	1250	Y
Mozambique	90	
Myanmar		
Namibia	2220	
Nepal	210	
Nicaragua	410	Y
Niger	200	
Nigeria	260	
Pakistan	490	Y
Panama	3080	Y
Papua New Guinea	940	
Paraguay	2010	Y
Peru	2460	Y
Philippines	1220	Y
Romania	1420	Y
Russia	2740	Y
Rwanda	210	
Senegal	550	Y
Sierra Leone	200	
Solomon Islands		
Sri Lanka	800	Y
Sudan		
Swaziland		
Syria	1150	Y
Tajikistan	330	
Tanzania	210	Y
Thailand	2800	Y
Togo	330	
Tonga		Y
Tunisia	2090	Y
Turkmenistan	630	
Uganda	320	Y
Ukraine	1040	Y
Uzbekistan	1010	Y
Vanuatu		
Viet Nam	320	
Western Samoa		

Yemen	270	Y
Zambia	380	
Zimbabwe	750	Y



## **ANNEX B**

### **Expenditures eligible for the use of PIARC Seminar funds**

PIARC Seminar funds may be used to support the costs of:-

- Provision of simultaneous translation facilities
- Provision of suitable conference / seminar facilities
- Transport to and from seminar from nearest airport
- Printing and distribution of brochures, papers, etc

PIARC Seminar funds are not available to support:

- Social functions or meals
- Hotel accommodation for delegates or speakers
- Delegates fees
- Speakers fees